Date 16 – 06 – 22

Ref No. KCET|TQAC|IX|06|22

Circular

Dear Sir/Madam,

The meeting of IQAC, KCET Amritsar is scheduled to be held on 16ᵗʰ of June, 2022 at 10:00 AM in the Conference Hall, Ground Floor. The agenda for the same is attached herewith.

Your active participation and valuable insights are crucial for maintaining and enhancing the quality of education and overall development in the institution.

Thanking you,

Your Sincerely,

Dr. Ripin Kohli
(Co-ordinator, IQAC)
Co-ordinator, IQAC
Khalsa College of Engg. & Tech.
Amritsar

Encl.: Agenda

Copy to:

1. Deans/Heads for information and necessary action
2. Registrar for necessary action
3. All criteria coordinators for necessary action
4. All members of IQAC, KCET Amritsar for necessary action

Ref No._____

Date_____

Agenda of IQAC meeting held on 16-06-2022

Agenda 1: To Congratulate on accomplishment of NAAC Grade "A".

Agenda 2: To approve minutes of previous meeting.

Agenda 3: To upload AQAR 2021-2022.

Agenda 4: Planning of new Academic session August 2022.-.December 2022, and discussion on preparation of academic calendar and time-table for the same.

Agenda 5: Discussion on planning and arranging faculty development programs for faculty and skill enhancement programs of students.

Agenda 6: Planning of farewell party for the final year students in the campus.

Agenda 7: Discussion and planning of Tree plantation campaign for Green environment.

Dr. Ripin Kohli
(Coordinator, IQAC)

Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Amritsar

Ref No. _KCET|IQAC|18(A)|6/22_   Date _16|6|2022_

Khalsa College of Engineering and Technology, Amritsar

Subject: Proceedings of meeting held on 16-06-2022

The proceedings of the meeting held on 16th June 2022 are attached herewith for your information and consideration. If you wish to add anything or give your comments, you are requested to send the same within forth night from the date of issue of proceedings.

Thanking you,
Your Sincerely,

Dr. Ripin Kohli
(Co-ordinator, IQAC)

Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Amritsar

Copy to:

1. Deans/Heads for information and necessary action
2. Registrar for necessary action
3. All criteria coordinators for necessary action
4. All members of IQAC, KCET Amritsar for necessary action

Khalsa College of Engineering and Technology, Amritsar

(Internal Quality Assurance Cell)

The meeting was presided over by Dr. Manju Bala, Director (Khalsa College of Engineering and Technology). The meeting was attended by following:

1. Dr. Ripin Kohli (Coordinator, IQAC)
2. Er. Sukmeet Kaur, (Co-coordinator, IQAC)
3. Dr. Mohinder Sangita (Dean Academics)
4. Er. Bikramjeet Singh (Registrar)
5. Dr. Jugraj Singh, Dy. Dean T & P
6. Er. Gurcharan Singh, Dy. Dean Student Welfare
7. Er. Parneet Kumar, Dy. Dean Student Welfare
8. Mr. P. Prasant, Dy. Dean I & A
9. Dr. Ruchi Handa HOD App. Sc.
10. Dr. Mohit Angurala HOD CSE
11. Er. Jaspreet Singh HOD ECE
12. Er. Sandeep Devgan HOD Agriculture
13. Mr. Sahil Arora, HOD BHMCT
14. Er. Tariq Ahmad, HOD Paramedical
15. Er. Maneet Kaur AP CSE
16. Er. Navin Kumar, Assistant Professor, ME
17. Er. Vishal Mahajan, OIC NCC
18. Er. Jasjeevan Singh AP ME
19. Er. Ravinder Kaur AP CE

Khalsa College of Engineering & Technology
ਖ਼ਾਲਸਾ ਕਾਲਜ ਆਫ਼ ਇੰਜੀਨੀਅਰਿੰਗ ਐਂਡ ਟੈਕਨੋਲੋਜੀ
{Approved by AICTE, New Delhi & Affiliated to IKG Punjab Technical University, Jalandhar(Govt. of Punjab)}
Accredited by NAAC Grade "A"

Ref No. _____

Date_____

Proceedings of meeting held on 16-06-2022 at 10:00 AM in Conference Hall, Ground Floor, Khalsa College of Engineering and Technology, Amritsar

The meeting started with welcome of Dr. Manju Bala Chaired in the meeting. The details of the proceedings are given below.

Agenda 1: Dr. Manju Bala Congratulated the whole faculty and staff for achieving Grade "A" in NAAC

Agenda 2: To approve minutes of previous meeting

Since no comments were received on the proceedings of the previous meetings, so the minutes of meeting are confirmed without making any changes.

Agenda 3: To upload AQAR 2021-2022

  i.   Collection of Data
  ii. Preparation of format

Agenda 4: Planning of new Academic session August 2022-December 2022, and discussion on preparation of academic calendar and time-table for the same

  i.   Brief introduction on the importance of planning for the upcoming academic session was given.
  ii.   Proposed dates for holidays, key events, and festive days were presented.
  iii. Time-Table strategies for efficient class-hour allocation were discussed, consideration optimal scheduling of faculty and student input.
  iv.   Assignment of roles for refining the academic calendar and timetable was made.

The members present in the meeting agreed on the proposed dates of holidays, time-table schedule and other relevant points. Various days and events be celebrated as per Annexure-I

Agenda 5: Discussion on planning and arranging faculty development programs for faculty and skill enhancement programs of students.

  i.   Brainstorming was done to identify and decide on relevant topics for Faculty Development Programs.
  ii.   Various formats were proposed for making Faculty Development Program sessions effective and engaging.
  iii. Discussion was made on budget allocation for Faculty Development Programs.
  iv.   Key skill areas for student development were identified after discussion.
  v.   A timeline for planning and executing both faculty and student programs was decided.

Ref No._____   Date_____

The members present in the meeting successfully decided topics for faculty development programs and student skill enhancement programs. A time-line for execution and budget for the same was also decided, and all the members agreed for the same.

Agenda 6: Planning of farewell party for the final year students in the campus.

i.   Theme and Venue for farewell party was discussed and finalized in the meeting.
ii.   A brief program with speeches, activities, and entertainment was planned.
iii. A discussion was made on deciding meaningful gifts or tokens for the participating students
iv.   Budget for the party was discussed with esteemed members and finalized.

The members present in the meeting agreed on the theme, venue, schedule, activities, and budget for the farewell party.

Agenda 7: Discussion and planning of Tree plantation campaign for Green environment.

i.   Campaign Objectives and goals were introduced and discussed with the members
ii.   Site selection was made and location for tree planting was decided.
iii. Discussing regarding engaging students, faculty, staff, and the local community in the campaign was made.
iv.   Day for tree plantation was decided and planning was made accordingly.

Dr. Ripin Kohli
(Coordinator, IQAC)

Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Amritsar

Director
Khalsa College of Engineering
& Technology, Amritsar.

Ref No. KCET/IQAC/34/09/23

Date 20-09-22

Circular

Dear Sir/Madam,

The meeting of IQAC, KCET Amritsar is scheduled to be held on 20th Sep, 2022 at 4:20 PM in the Conference Hall, ground floor. The agenda for the same is attached herewith.

Your active participation and valuable insights are crucial for maintaining and enhancing the quality of education and overall development in the institution.

Thanking you,

Your Sincerely,

Dr.Ripin Kohli
(Co-ordinator, IQAC)

Co-ordinator IQAC
Khalsa College of Engg. & Tech.

Encl: Agenda

Copy to:

1. Deans/Heads for information and necessary action
2. Registrar for necessary action
3. All criteria coordinators for necessary action
4. All members of IQAC, KCET Amritsar for necessary action

Ref No. _____   Date_____

Agenda of IQAC meeting held on 20-09-2022

Agenda 1: To approve minutes of previous meeting held on 16th June 2022

Agenda 2: Status of AQAR 2021-2022

Agenda 3: MST I for Sem 3rd, 5th and 7th

Agenda 4: Participation of students in IKG PTU Youth Festival

Agenda 5: Planning Alumni Meet and Convocation

Agenda 6: Planning a workshop for Non-Teaching staff

Dr.Ripin Kohli
(Coordinator, IQAC)

Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Amritsar

Ref No. KCET|IQAC|34(A)|09|23   Date 20-09-22

Khalsa College of Engineering and Technology, Amritsar

Subject: Proceedings of meeting held on 20-09-2022

The proceedings of the meeting held on 20th Sep 2022 are attached herewith for your information and consideration. If you wish to add anything or give your comments, you are requested to send the same within forth night from the date of issue of proceedings.

Thanking you,
Your Sincerely,

Dr.Ripin Kohli
(Co-ordinator, IQAC)

Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Amritsar

Copy to:

1. Deans/Heads for information and necessary action
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3. All criteria coordinators for necessary action
4. All members of IQAC, KCET Amritsar for necessary action

Khalsa College of Engineering & Technology
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{Approved by AICTE, New Delhi & Affiliated to IKG Punjab Technical University, Jalandhar(Govt. of Punjab)}
Accredited by NAAC Grade "A"

Ref No. _____

Date_____

Khalsa College of Engineering and Technology, Amritsar

(Internal Quality Assurance Cell)

Dr.Ripin Kohli, IQAC Coordinator, presided over the meeting. Following Members were present

1. Er. Sukmeet Kaur, (Coordinator, Alumni Cell and Criteria 5 Coordinator)
2. Dr. Mohinder Sangita (Dean Academics, UGC Courses)
3. Dr. Jugraj Singh (Dean Academics, AICTE Courses)
4. Dr. Sandeep Devgan (Criteria 1 Coordinator)
5. Er. Navin Kumar (Criteria 2 Coordinator)
6. Er. Maneet Kaur (Criteria 3 Coordinator)
7. Dr. Ruchi Handa (Criteria 4 Coordinator)
8. Er. Iqroop Kaur (Criteria 6 Coordinator)
9. Er. Naveen Kumar (Criteria Coordinator)
10. Er. LoveleenKaur (Criteria Coordinator)
11. Er. Gurcharan Singh, Deputy Dean Student Welfare
12. Er. Rupinder Kaur, Alumni

Ref No. _____   Date_____

Proceedings of meeting held on 20-09-2022 at 4:20 PM in Conference Hall, Ground Floor, Khalsa College of Engineering and Technology, Amritsar

Agenda 1: To approve minutes of previous meeting held on 16th June 2022

Agenda No.	Agenda	Status
1	To Congratulate on accomplishment of NAAC Grade "A"	**Closed**
2	To approve minutes of previous meeting	**Closed**
3	To upload AQAR 2021-2022	**Collection of Data Started; Open**
4	Planning of new Academic session August 2022-December 2022, and discussion on preparation of academic calendar and time-table for the same	**Closed**
5	Discussion on planning and arranging faculty development programs for faculty, and skill enhancement programs of students.	**Suggested Activities Conducted; Closed**
6	Planning of farewell party for the final year students in the campus.	**Farewell Conducted; Closed**
7	Discussion and planning of Tree plantation campaign for Green environment.	**Tree Plantation Drive Conducted; Closed**

Agenda 2: Status of AQAR 2021-2022

    i.   All coordinators to submit the data in IQAC for AQAR 2021-2022 latest October, 2022

Agenda 3: MST I for Sem 3rd, 5th and 7th

    i.   Dean Academics AICTE and UGC Courses to plan MST I for Sem 3rd, Sem 5th and Sem 7th.

Agenda 4: Participation of students in IKG PTU Youth Festival

    i.   Dy. Dean Student Welfare Er. Gurcharan Singh to give information to students
    ii.   Collect the names of interested candidates
    iii.   Prepare students for various events after proper screening with cultural committee

Ref No. _____   Date_____

Agenda 5: **Planning Alumni Meet and Convocation**

    i.   Er. Sukhmeet Kaur (Coordinator, Alumni Cell) to plan and execute Alumni Meet and Convocation

Agenda 6: **Planning a workshop for Non-Teaching staff**

    i.   It was decided that a workshop/ development programmed will be planned for nonteaching staff.

Dr. Ripin Kohli
(Coordinator, IQAC)

Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Amritsar

Ref No. KCET|IQAC|35|10|23   Date 14-oct-22

Circular

Dear Sir/Madam,

The meeting of IQAC, KCET Amritsar is scheduled to be held on 14th Oct, 2022 at 4:20 PM in the Conference Hall, Ground Floor. The agenda for the same is attached herewith.

Your active participation and valuable insights are crucial for maintaining and enhancing the quality of education and overall development in the institution.

Thanking you,
Your Sincerely,

Dr.Ripin Kohli
(Co-ordinator, IQAC)

Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Amritsar

Encl: Agenda

Copy to:

1. Deans/Heads for information and necessary action
2. Registrar for necessary action
3. All criteria coordinators for necessary action
4. All members of IQAC, KCET Amritsar for necessary action

Khalsa College of Engineering & Technology
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{Approved by AICTE, New Delhi & Affiliated to IKG Punjab Technical University, Jalandhar(Govt. of Punjab)}
Accredited by NAAC Grade "A"

Ref No._____

Date_____

Agenda of IQAC meeting held on 14-10-2022

Agenda 1: To approve minutes of previous meeting held on 20th Sep 2022

Agenda 2: Feedback analysis after MST-I

Agenda 3: Participation of students in Khalsa Colleges' Youth Festival

Agenda 4: Planning of Ardas Diwas and upcoming procession

Agenda 5: Planning of Induction Programme

Agenda 6: Celebration of Green Diwali

Dr. Ripin Kohli
(Coordinator, IQAC)

Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Amritsar

Ref No. KCET|IQAC|35(A)|10/23   Date 14|10|22

Khalsa College of Engineering and Technology, Amritsar

Subject: Proceedings of meeting held on 14-10-2022

The proceedings of the meeting held on 14th Oct 2022 are attached herewith for your information and consideration. If you wish to add anything or give your comments, you are requested to send the same within forth night from the date of issue of proceedings.

Thanking you,
Your Sincerely,

Dr. Ripin Kohli
(Co-ordinator, IQAC)

Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Amritsar

Copy to:

1. Deans/Heads for information and necessary action
2. Registrar for necessary action
3. All criteria coordinators for necessary action
4. All members of IQAC, KCET Amritsar for necessary action

Khalsa College of Engineering and Technology, Amritsar

(Internal Quality Assurance Cell)

Dr. Ripin Kohli, IQAC Coordinator, presided over the meeting. Following Members were present

1. Er. Sukmeet Kaur, (Coordinator, Alumni Cell and Criteria 5 Coordinator)
2. Dr. Mohinder Sangita (Dean Academics, UGC Courses)
3. Dr. Jugraj Singh (Dean Academics, AICTE Courses)
4. Dr. Sandeep Devgan (Criteria 1 Coordinator)
5. Er. Navin Kumar (Criteria 2 Coordinator)
6. Er. Maneet Kaur (Criteria 3 Coordinator)
7. Dr. Ruchi Handa (Criteria 4 Coordinator)
8. Er. Iqroop Kaur (Criteria 6 Coordinator)
9. Er. Gurcharan Singh, Cultural In-charge
10. Ms. Parneet Kaur (HOD BCA/BBA)

Ref No. _____   Date_____

Proceedings of meeting held on 14-10-2022 at 4:20 PM in Conference Hall, ground floor, Khalsa College of Engineering and Technology, Amritsar

Agenda 1: To approve minutes of previous meeting held on 20th Sep, 2022

Agenda No.	Agenda	Status
1	To approve minutes of previous meeting held on 16th June 2022	Approved (Except Agenda 3; Data from Criteria Coordinators Received for Initial Checking)
2	MST I for Sem 3rd , 5th and 7th	Closed
3	Participation of students in IKG PTU Youth Festival	Closed
4	Planning Alumni Meet and Convocation	Closed
5	Planning a workshop for Non-Teaching staff	Suggested Activities Conducted; Closed

Agenda 2: Feedback analysis after MST-I

  i.   Dean Academics (AICTE Courses and UGC Courses) were asked to collect the feedback after MST-I and submit the action taken report in IQAC

Agenda 3: Participation of students in Khalsa Colleges' Youth Festival

  i.   Er. Gurcharan Singh (Cultural In-charge) was asked to prepare students for Khalsa Colleges' Youth Festival

Agenda 4: Planning of Ardas Diwas and upcoming procession

  i.   Cultural In-charge, Er. Gurcharan Singh was asked to decide the date of Ardas Diwas and make the necessary arrangements.

Agenda 5: Planning of Induction Programme

  i.   Dr. Ruchi Handa and Ms. Parneet Kaur were asked to coordinate with IQAC for the Induction Programme of AICTE and Non-AICTE Courses

  ii.   It was decided that different activities be conducted during the programme for new entrants

Ref No. _____   Date_____

Agenda 6: Celebration of Green Diwali

i.   It was decided that Green Diwali will be celebrated with all students of the college to give them a sense of responsibility for environment. Faculty to motivate students for the same.

Dr. Ripin Kohli
(Coordinator, IQAC)

Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Amritsar

Date 18-11-22

Ref No. KCET|IQAC|40 (A)|11/22

Circular

Dear Sir/Madam,

The meeting of IQAC, KCET Amritsar is scheduled to be held on 18th November, 2022 at 4:20 PM in the Conference Hall, ground floor. The agenda for the same is attached herewith.

Your active participation and valuable insights are crucial for maintaining and enhancing the quality of education and overall development in the institution.

Thanking you,

Your Sincerely,

Dr.Ripin Kohli
(Co-ordinator, IQAC)

Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Amritsar

Encl: Agenda

Copy to:

1. Deans/Heads for information and necessary action
2. Registrar for necessary action
3. All criteria coordinators for necessary action
4. All members of IQAC, KCET Amritsar for necessary action

Ref No. _____   Date_____

Agenda of IQAC meeting held on 18-11-2022

Agenda 1: To approve minutes of previous meeting held on 14-10- 2022

Agenda 2: To Plan HR Conclave in December

Agenda 3: MST 2 of Sem 1 and LEET Classes

Agenda 4: Preparation of Internals (Theory and Labs)and Conduct of Internal Viva

Agenda 5: Hostel eve and Freshers Party

Dr. Ripin Kohli
(Coordinator, IQAC)

Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Amritsar

Ref No. KCET|IQAC|4a(B)|11|22   Date 18|11|2022

Khalsa College of Engineering and Technology, Amritsar

Subject: Proceedings of meeting held on 18-11-2022

The proceedings of the meeting held on 18th Nov 2022 are attached herewith for your information and consideration. If you wish to add anything or give your comments, you are requested to send the same within forth night from the date of issue of proceedings.

Thanking you,
Your Sincerely,

Dr. Ripin Kohli
(Co-ordinator, IQAC)

Copy to:

1. Deans/Heads for information and necessary action
2. Registrar for necessary action
3. All criteria coordinators for necessary action
4. All members of IQAC, KCET Amritsar for necessary action

Ref No. KCET /IQAO| 40(B)/11/22   Date 18/11/22

Khalsa College of Engineering and Technology, Amritsar

(Internal Quality Assurance Cell)

Dr. Manju Bala, Chairperson IQAC, presided over the meeting. Following Members were present

1. Dr. Ripin Kohli (Coordinator, IQAC)
2. Er. Sukmeet Kaur, (Co- Coordinator, IQAC and Criteria 5 Coordinator)
3. Dr. Mohinder Sangita (Dean Academics, UGC Courses)
4. Dr. Jugraj Singh (Dean Academics, AICTE Courses)
5. Dr. Sandeep Devgan (Criteria 1 Coordinator)
6. Er. Navin Kumar (Criteria 2 Coordinator)
7. Er. Maneet Kaur (Criteria 3 Coordinator)
8. Dr. Ruchi Handa (Criteria 4 Coordinator)
9. Er. Iqroop Kaur (Criteria 6 Coordinator)
10. Mr. P. Prasant (Deputy Dean, 1 & A)
11. Er. Gurcharan Singh, Cultural In-charge
12. Ms. Parneet Kaur (HOD BCA/BBA)

Ref No. _____

Date_____

Proceedings of meeting held on 18-11-2022 at 4:20 PM in Conference Hall, ground floor, Khalsa College of Engineering and Technology, Amritsar

Agenda 1: To approve minutes of previous meeting held on 14th Oct, 2022

Agenda No.	Agenda	Status
1	To approve minutes of previous meeting held on 20th Sep 2022	Approved (Except Agenda 3 of 16th June Meeting; Data Scrutinized; Changes Done; Uploading Left)
2	Feedback analysis after MST-I	Closed
3	Participation of students in Khalsa Colleges' Youth Festival	Closed
4	Planning of Ardas Diwas and upcoming procession	Closed
5	Planning of Induction Programme	Closed
6	Celebration of Green Diwali	Closed

Agenda 2: To Plan HR Conclave in December

  i.   Mr. P. Prasant (Deputy Dean, I & A, IIC President) was directed to plan HR Conclave for students

Agenda 3: MST 2 of Sem 1 and LEET Classes

  i.   Dean Academics (AICTE Courses and UGC Courses) were asked to collect the date sheet of MST 2 of Sem 2 Students as well as LEET students

  ii.   They were also asked to collect the syllabus completion report from various departments

Agenda 4: Preparation of Internals (Theory and Labs) and Conduct of Internal Viva

  i.   Dean Academics (AICTE Courses and UGC Courses) were instructed to get the internals prepared from the various departments after the proper conduct of Internal Viva to collect the date sheet of MST 2 of Sem 2 Students as well as LEET students

Agenda 5: Hostel eve and Freshers Party

  i.   Er. Gurcharan Singh and Ms. Parneet Kaur (Cultural In-charges) was asked to plan Hostel Eve for both Boys' and Girls' Hostel

  ii.   They were also directed to finalize the date of Fresher's Party and arrange for the same.

Dr. Ripin Kohli
(Coordinator, IQAC)

Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Amritsar

Ref No. KCET/IQAC/22(A)/12/22   Date 21-12-22

Circular

Dear Sir/Madam,

The special meeting of IQAC, KCET Amritsar is scheduled to be held on 21stDecember, 2022 at 3:00 PM in the Conference Hall, ground floor. The agenda for the same is attached herewith.

Your active participation and valuable insights are crucial for maintaining and enhancing the quality of education and overall development in the institution.

Thanking you,
Your Sincerely,

Dr. Ripin Kohli
(Co-ordinator, IQAC)

Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Encl: Agenda Amritsar

Copy to:

1. Deans/Heads for information and necessary action
2. Registrar for necessary action
3. All criteria coordinators for necessary action
4. All members of IQAC, KCET Amritsar for necessary action

Ref No._____   Date_____

Agenda of IQAC meeting held on 21-11-2022

Agenda 1: To ask for the suggestions from Chief Guest of HR Conclave regarding the ongoing demands in the industry and the initiatives that can be taken for the same.

Dr. Ripin Kohli
(Coordinator, IQAC)

Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Amritsar

Ref No. KCET|IQAC|22(B)| 12|22   Date 21|12|22

Khalsa College of Engineering and Technology, Amritsar

Subject: Proceedings of meeting held on 21-12-2022

The proceedings of the meeting held on 21st December 2022 are attached herewith for your information and consideration. If you wish to add anything or give your comments, you are requested to send the same within forth night from the date of issue of proceedings.

Thanking you,
Your Sincerely,

Dr.Ripin Kohli
(Co-ordinator, IQAC)

Copy to:

1. Deans/Heads for information and necessary action
2. Registrar for necessary action
3. All criteria coordinators for necessary action
4. All members of IQAC, KCET Amritsar for necessary action

Ref No. _____   Date_____

Proceedings of the Meeting

Proceeding of the meeting held on **21.12.2022 at 3.00 pm in the Conference Hall**. Dr. Manju Bala (Director) presided over the meeting.

The following Members were present:

1. Dr. Munish Jindal (CEO, hoverRobotix, Ludhiana)
2. Dr. Nancy Juneja (Global Chairperson, MentorX Women)
3. Dr. Ripin Kohli (IQAC, Coordinator)
4. Er. Bikramjit Singh (Registrar)
5. Dr. Jugraj Singh Randhawa (Dean Academics)
6. Mr. P. Prasant (Dy, Dean I & A)
7. Er. Maneet Kaur (Dy. Dean T & P)

Agenda of the meeting was to discuss about the ongoing demands in industries and the initiatives that can be taken for the same.

1. Dr. Manju Bala said that there is a huge gap between the academics, and what industry demands and students must be given proper guidance about the same.

2. Dr. Munish Jindal gave the following suggestions for the upliftment of students:

   (i) To establish Corporate Resource Centre (CRC) to bridge the gap between academia and Industry so that space can be provided to the people from various industries in the institute.

   (ii) To establish "MentorX Youth Chapter" for

   (a) Industry Connect

   (b) Mentoring regarding skill building for 360° holistic growth of students.

   (c) To Boost Internships

   (d) Industrial Visits

   (e) Talk Shows and summits by eminent personalities

   (iii) To establish Technology Business Incubator (TBI) to boost the start-up culture in the institute.

   (iv) **"CHAI–PE–CHARCHA"** for informal talks and interactive sessions with various industrialists and entrepreneurs.

   (v) To improvise the working of "Virtual Parent Cell" to create **"TWO–WAY CHANNEL"** to listen the pain points of students, their aspirations and challenges and to focus on the remedies for the same and Plug in the students in the system.

Khalsa College of Engineering & Technology
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{Approved by AICTE, New Delhi & Affiliated to IKG Punjab Technical University, Jalandhar(Govt. of Punjab)}
Accredited by NAAC Grade "A"

Ref No._____   Date_____

3. Dr. Nancy Juneja gave the following suggestions:

    (i)   Establishment of Women E- Cell

    (ii)   Skill development sessions for women

    (iii)   Open House meetings for girl students, parents and mentors.

    (iv)   Special lectures by top-notch women CEOs.

Prepared by:
Dr. Ripin Kohli
(Coordinator IQAC)
Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Amritsar

Director
Khalsa College of Engineering
& Technology, Amritsar.

Dr. Manju Bala
(Director)

Ref No. KCET|TQAC|43|01|23   Date 06-01-2023

Circular

Dear Sir/Madam,

The meeting of IQAC, KCET Amritsar is scheduled to be held on 6th Jan, 2023 at 12:00 PM in the Conference Hall, ground floor. The agenda for the same is attached herewith.

Your active participation and valuable insights are crucial for maintaining and enhancing the quality of education and overall development in the institution.

Thanking you,
Your Sincerely,

Dr. Ripin Kohli
(Co-ordinator, IQAC)
Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Encl: Agenda   Amritsar

Copy to:

1. Deans/Heads for information and necessary action
2. Registrar for necessary action
3. All criteria coordinators for necessary action
4. All members of IQAC, KCET Amritsar for necessary action

Agenda of IQAC meeting held on 6-01-2023

Agenda 1:To approve minutes of previous meeting held on 18-11- 2022

Agenda 2:Planning of new Academic session Jan 2023- May 2023, and discussion on preparation of academic calendar and time-table for the same

Agenda 3: Celebration of Various Commemorative Days

Agenda 4: Annual Athletic Meet

Agenda 5: Celebration of Cultural Week

Agenda 6: Yoga and Theatre Workshop

Agenda 7: Planning of Annual Tech Fest Tech-Urja 2K23

Agenda 8: Planning of STC or FDP

Dr. Ripin Kohli
(Coordinator, IQAC)

Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Amritsar

Ref No. KCET|IQAC|43(A)|01|23   Date 6·|01| 2023

Khalsa College of Engineering and Technology, Amritsar

Subject: Proceedings of meeting held on 6-01-2023

The proceedings of the meeting held on 6th January 2023are attached herewith for your information and consideration. If you wish to add anything or give your comments, you are requested to send the same within forth night from the date of issue of proceedings.

Thanking you,
Your Sincerely,

Dr. Ripin Kohli
(Co-ordinator, IQAC)

Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Amritsar

Copy to:

1. Deans/Heads for information and necessary action
2. Registrar for necessary action
3. All criteria coordinators for necessary action
4. All members of IQAC, KCET Amritsar for necessary action

Khalsa College of Engineering & Technology
ਖ਼ਾਲਸਾ ਕਾਲਜ ਆਫ਼ ਇੰਜੀਨੀਅਰਿੰਗ ਐਂਡ ਟੈਕਨੋਲੋਜੀ
{Approved by AICTE, New Delhi & Affiliated to IKG Punjab Technical University, Jalandhar(Govt. of Punjab)}
Accredited by NAAC Grade "A"

Ref No. _____   Date_____

Khalsa College of Engineering and Technology, Amritsar

(Internal Quality Assurance Cell)

Dr. Manju Bala, Chairperson IQAC, presided over the meeting. Following Members were present

1. Dr. Ripin Kohli (Coordinator, IQAC)
2. Er. Sukmeet Kaur, (Co- Coordinator, IQAC)
3. Er. Bikramjit Singh (Registrar)
4. Dr. Mohinder Sangita (Dean Academics. UGC Courses)
5. Dr. Jugraj Singh (Dean Academics, AICTE Courses)
6. Dr. Sandeep Devgan (Criteria 1 Coordinator and HOD Agri)
7. Dr. Sandeep Singh (HOD ME)
8. Dr. Atul Agnihotri (Dean R and C)
9. Er. Navin Kumar (Criteria 2 Coordinator)
10. Er. Maneet Kaur (Criteria 3 Coordinator)
11. Dr. Ruchi Handa (Criteria 4 Coordinator and HOD App. Sc.)
12. Er. Iqroop Kaur (Criteria 6 Coordinator)
13. Mr. P. Prasant (Deputy Dean, I & A)
14. Er. Gurcharan Singh, Cultural In-charge
15. Ms. Parneet Kaur (HOD BCA/BBA)
16. Mr. Binny Abrol (HOD, BHMCT)
17. Ms. Shilpa Sharma (HOD, PMS)

Ref No. _____   Date_____

Proceedings of meeting held on 6-01-2023 at 12:00 PM in Conference Hall, ground floor, Khalsa College of Engineering and Technology, Amritsar

Agenda 1: To approve minutes of previous meeting held on 18th Nov, 2022

Agenda No.	Agenda	Status
1	To approve minutes of previous meeting held on 14th Oct, 2022	**AQAR submitted; Closed**
2	To Plan HR Conclave in December	**Closed**
3	MST 2 of Sem 1 and LEET Classes	**Closed**
4	Preparation of Internals (Theory and Labs)and Conduct of Internal Viva	**Closed**
5	Hostel eve and Freshers Party	**Closed**

Agenda 2: Planning of new Academic session Jan 2023- May 2023, and discussion on preparation of academic calendar and time-table for the same

    i.   Dean Academics (AICTE Courses and UGC Courses) were asked to plan new academic calendar in accordance with IKG PTU Calendar

    ii.   Proposed dates for holidays, key events, and festive days were presented.

    iii.   Time-Table strategies for efficient class-hour allocation were discussed, consideration optimal scheduling of faculty and student input.

    iv.   Assignment of roles for refining the academic calendar and timetable was made.

Agenda 3: Celebration of Various Commemorative Days

    i.   IQAC was asked to circulate the list of necessary commemorative days for celebration after the discussion with Director

Agenda 4: Annual Athletic Meet

    i.   Dr. Sandeep Devgan (Sports In-charge) was asked to submit the proposed date and plan for annual

Agenda 5: Celebration of Cultural Week

    i.   Er. Gurcharan Singh (Cultural In-charge) was asked to submit the proposed dates for the celebration of cultural week and its execution along with his team

Agenda 6: Yoga and Theatre Workshop

    i   Er. Gurcharan Singh (Cultural In-charge) was asked to submit the proposed dates Theatre Workshop for students and its proper execution along with his team.

ii.   Dr. Ripin Kohli (Yoga Cell, In-charge) was asked to arrange the yoga activities/workshop for students.

Agenda 7: Planning of Annual Tech Fest Tech-Urja 2K23

i.   Dr. Ripin Kohli and Er. Maneet Kaur were directed to plan and schedule the Annual Tech-fest TechUrja 2K23 after the due discussion with Director.

Agenda 8: Planning of STC or FDP

i.   Dr. Atul Agnihotri (Dean R and C) was asked to plan and schedule either STC or FDP after discussion with director

Dr. Ripin Kohli
(Coordinator, IQAC)

Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Amritsar

Director
Khalsa College of Engineering
& Technology, Amritsar.

Ref No. KCET/IQAC/45 (A)/05/23   Date 30-05-23

Circular

Dear Sir/Madam,

The meeting of IQAC, KCET Amritsar is scheduled to be held on 30th May, 2023 at 12:00 PM in the Conference Hall, ground floor. The agenda for the same is attached herewith.

Your active participation and valuable insights are crucial for maintaining and enhancing the quality of education and overall development in the institution.

Thanking you,

Your Sincerely,

Dr. Ripin Kohli
(Co-ordinator, IQAC)

Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Encl: Agenda Amritsar

Copy to:

1. Deans/Heads for information and necessary action
2. Registrar for necessary action
3. All criteria coordinators for necessary action
4. All members of IQAC, KCET Amritsar for necessary action

Khalsa College of Engineering & Technology
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{Approved by AICTE, New Delhi & Affiliated to IKG Punjab Technical University, Jalandhar(Govt. of Punjab)}
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Ref No.＿＿＿＿＿＿＿

Date＿＿＿＿＿＿＿

Agenda of IQAC meeting held on 30-05-2023

Agenda 1: To approve minutes of previous meeting held on 6-01- 2023

Agenda 2: Introduction of New IQAC Coordinator Dr. Maalti Puri

Agenda 3: Uploading and Locking of Internal Awards of Theory as well Practical Subjects

Dr. Ripin Kohli
(Coordinator, IQAC)

Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Amritsar

Ref No. _KCET/IQAC/45(B)/5/23_   Date _30-05-23_   32

Khalsa College of Engineering and Technology, Amritsar

Subject: Proceedings of meeting held on 30-05-2023

The proceedings of the meeting held on 30th May 2023are attached herewith for your information and consideration. If you wish to add anything or give your comments, you are requested to send the same within forth night from the date of issue of proceedings.

Thanking you,
Your Sincerely,

Dr. Maalti Puri
(Co-ordinator, IQAC)

Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Amritsar

Copy to:

1. Deans/Heads for information and necessary action
2. Registrar for necessary action
3. All criteria coordinators for necessary action
4. All members of IQAC, KCET Amritsar for necessary action

Ref No. _____   Date_____

Khalsa College of Engineering and Technology, Amritsar

(Internal Quality Assurance Cell)

Dr. Manju Bala, Chairperson IQAC, presided over the meeting. Following Members were present

1. Dr. Maalti Puri (New Coordinator IQAC)
2. Dr. Ripin Kohli (Coordinator, IQAC)
3. Er. Sukmeet Kaur, (Co- Coordinator, IQAC)
4. Er. Bikramjit Singh (Registrar and HOD CE)
5. Dr. Mohinder Sangita (Dean Academics, UGC Courses)
6. Dr. Jugraj Singh (Dean Academics, AICTE Courses)
7. Dr. Sandeep Devgan (HOD Agri & Criteria 1 Coordinator)
8. Dr. Sandeep Singh Sunny (HOD ME)
9. Dr. Pardeep Singh (HOD App. Sc.)
10. Ms. Parneet Kaur (HOD BCA/BBA)
11. Mr. Binny Abrol (HOD, BHMCT)
12. Er. Maneet Kaur (Criteria 3 Coordinator)
13. Er. Naveen Kumar (Criteria 2 Coordinator)
14. Er. LoveleenKaur (Criteria 6 Coordinator)

Khalsa College of Engineering & Technology
ਖਾਲਸਾ ਕਾਲਜ ਆਫ਼ ਇੰਜੀਨੀਅਰਿੰਗ ਐਂਡ ਟੈਕਨੋਲੋਜੀ
{Approved by AICTE, New Delhi & Affiliated to IKG Punjab Technical University, Jalandhar(Govt. of Punjab)}
Accredited by NAAC Grade "A"

Ref No. _____   Date_____

Proceedings of meeting held on 30-05-2023 at 12:00 PM in Conference Hall, ground floor, Khalsa College of Engineering and Technology, Amritsar

Agenda 1: To approve minutes of previous meeting held on 6th Jan, 2023

Agenda No.	Agenda	Status
1	To approve minutes of previous meeting held on 18th Nov 2022	Closed
2	Planning of new Academic session Jan 2023- May 2023, and discussion on preparation of academic calendar and time-table for the same	Closed
3	Celebration of Various Commemorative Days	Closed
4	Annual Athletic Meet	Closed
5	Celebration of Cultural Week	Closed
6	Yoga and Theatre Workshop	Closed
7	Planning of Annual Tech Fest Tech-Urja 2K23	Closed
8	Planning of STC or FDP	Closed

Agenda 2: Introduction of New IQAC Coordinator Dr. Maalti Puri

   i.   New IQAC Coordinator Dr. Maalti Puri was officially introduced to the members of IQAC

   ii.   Dr. Ripin Kohli, officially handed over the charge to Dr. Maalti Puri

Agenda 3: Uploading and Locking of Internal Awards of Theory as well Practical Subjects

   i.   Dean Academics (AICTE Courses and UGC Courses) were asked to look after the timely uploading of internal awards of various departments after the proper scrutinization.

Dr. Maalti Puri
(Coordinator, IQAC)
Co-ordinator IQAC
Khalsa College of Engg. & Tech.
Amritsar

Director
Khalsa College of Engineering
& Technology, Amritsar.